

## INFORMATION FOR CONTRIBUTORS

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**TYPES OF MANUSCRIPTS.** *IJoPP* publishes research studies, narrative essays, exemplar cases, commentaries, book reviews, and on occasion, reprints of informative published government reports. Although *IJoPP* is read by both academicians and practitioners, a majority of readers are NIGP members who are purchasing officers and managers in the public sector. Thus, *IJoPP* is particularly interested in:

- Exemplar procurement practices in various government entities, and non-profit organizations in the United States and other countries; and
- Academic manuscripts, including applied and theoretical research. Academic manuscripts should be analytical in nature and may discuss theories, principles, and applications; report relevant research; analyze procurement-related issues; or describe procurement techniques and practices. *IJoPP* particularly welcomes manuscripts dealing with concepts from various academic disciplines including public policy/administration, economics, law, management, political science, information systems, behavioral sciences, supply chain management, and other disciplines which contribute to the advancement of knowledge in the various areas of public procurement.

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The **ABSTRACT** should not have more than 120 words in length, covering (1) a statement of the background situation that led to the development of the manuscript; (2) a clear statement of the problem or the basic issues involved; (3) a brief summary of the key findings or conclusions of the research; and (4) a brief description of the methodology used.

Whenever possible, the text discussion should be divided into such major sections as **INTRODUCTION, METHODS, RESULTS, DISCUSSION, ACKNOWLEDGMENTS, and REFERENCES.** Manuscripts should be submitted typed, double-spaced, on one side only. The entire typing area on the title page should be four and one-half inches wide by five and one-half inches long. The major headings should be separated from the text by two lines of space above and one line of space below. Each heading should be in capital letters, centered, and in bold. Secondary headings, if any, should be flush with the left margin, in bold characters, and have the first letter of all main words capitalized. Leave two lines of space above and one line of space below secondary headings. All manuscripts should be left- and right-hand margin justified.

**ACKNOWLEDGMENTS** of collaboration, sources of research funds, and address changes for an author should be listed in a separate section at the end of the paper after the section on References.

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- The purpose of the book;
- The book's intended audience;
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- A brief discussion of the scope and breadth of coverage of material in the book;
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- Identification and discussion of the book's strengths and weaknesses.

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